

## Credit Card Payment Instructions

1. When paying in Advance, the Customer would send remittance information separately to [cts.finance@comcast.com](mailto:cts.finance@comcast.com). (This link is listed on the Credit Card Rate Card Payment site.)
2. Access the Credit Card Payment Portal here: <https://www.comcasttechnologiesolutions.com/payment>

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### PAY YOUR INVOICE

Please fill out the fields below to submit payment for your invoice to Comcast Technology Solutions. If you refresh the page, you will lose any payment progress. You will need to have an invoice number(s) to include in order to ensure that payment is applied properly.

After your payment has been submitted, you will get a receipt emailed from [CTS.Finance@comcast.com](mailto:CTS.Finance@comcast.com). You may also print the receipt screen for your records.

Please submit remittance detail to [CTS.Finance@comcast.com](mailto:CTS.Finance@comcast.com).

If you encounter any issues, please refresh the page to try again. If you have any questions or continuing issues, please reach out to us at [CTS.Finance@comcast.com](mailto:CTS.Finance@comcast.com).

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Company Name \*

Email Address \*

Invoice Number \*

Amount in USD (number only) \*

NEXT >

3. In the “Invoice Number” field, enter “Remittance Sent Via Email”.
4. Once you fill in the required fields, select “Next” and you will be directed to the following screen:

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#### Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

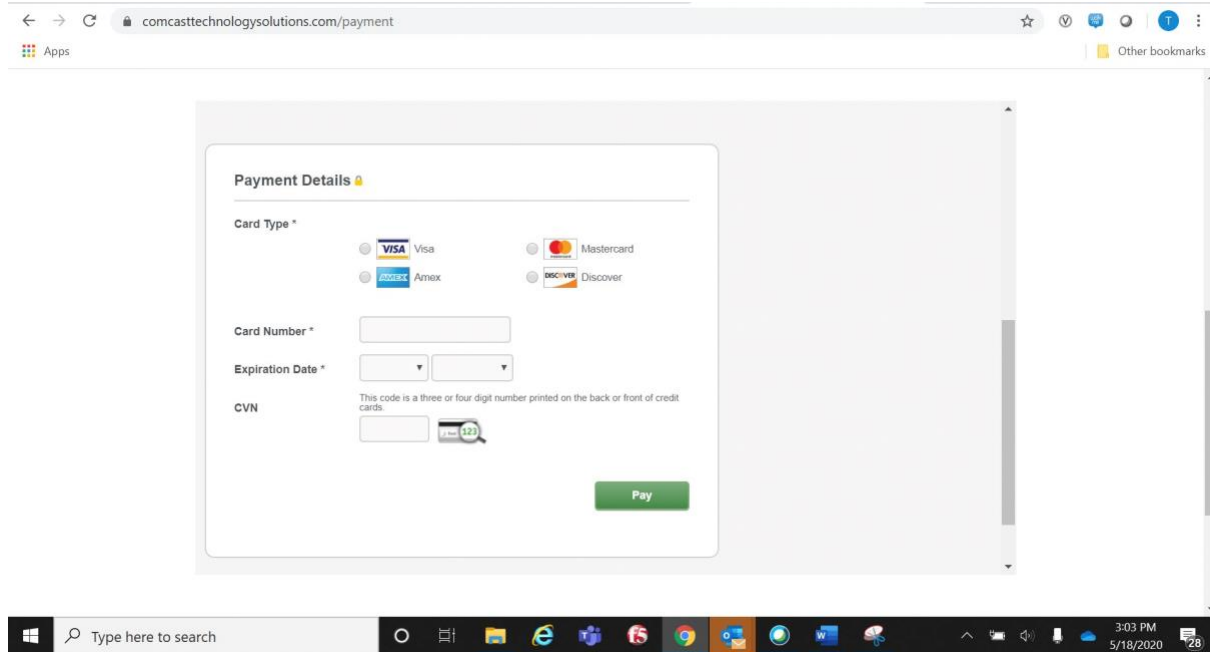
Address Line 2

City \*

Country/Region \*

Zip/Postal Code \*

Continuation of what the Customer will see on the screen:



5. Here, the Customer will be able to enter their billing information and payment details. They should receive confirmation after payment has been submitted.